

Department of Pharmacology

Central University of Punjab, Bathinda

Dated: 13-03-2025

Department of Pharmacology conducted the AAC meeting and discussed about the department related academic as well as administrative agendas

1. Dr. Randhir Singh Associate Professor, HOD & Chairperson
2. Prof. Puneet Kumar Professor, Member
3. Prof. Rahul Deshmukh Professor, Member
4. Dr. Debapriya Garabadu Assistant Professor, Member
5. Dr. D. Hari Krishna Reddy Assistant Professor, Convenor
6. Dr. Uma Shanker Assistant Professor, Member
7. Dr. Anjana Bali Assistant Professor, Member

Agenda	Regarding Requirement of Additional Staff and a Full-Time Peon for Research Project Support/departmental activities
Resolutions	Due to multiple ongoing research projects, there is an increase in workload in the Department of Pharmacology which hinders the efficiency of scientific progress and administrative work significantly. AAC members of the department requested to provide additional staff and a full-time peon for the smooth running of the departmental scientific and administrative work.
Agenda	Regarding Requirement of Lab space
	Department faculty has received number of projects which will increase the Project Research Fellows working in the department and also significantly increase the purchase of lab instruments/ Equipment's. To accommodate project research fellows and instruments all the faculty members requested to provide individual lab facilities to all the faculty members.

(Puneet Kumar)

(Debapriya Garabadu)

(D. Hari Krishna Reddy)

(Uma Shanker)

(Anjana Bali)

(Randhir Singh)

(Rahul Deshmukh)

HOD

Dean SHS

DIA

Department of Pharmacology

Central University of Punjab, Bathinda

To

The Hon'ble Vice-Chancellor

Central University of Punjab, Bathinda (CUPB)

Bathinda, Punjab

Subject: Urgent Request for Additional Staff and a Full-Time Peon for Research Project Support/departmental activities

Respected Sir,

I would like to bring to your kind attention the increasing workload in the Department of Pharmacology due to multiple on-going research projects. While our team is committed to maintaining the highest standards of research, the excessive administrative and clerical workload is significantly hindering the efficiency of scientific progress.

Currently, the research staffs, which are primarily responsible for executing research protocols, are spending a substantial amount of their time on administrative tasks such as file preparation, store and gate entries, stock records, and bill processing. These non-research responsibilities are consuming over 70% of their working hours, thereby affecting productivity and delaying critical project milestones. The above agenda was thoroughly discussed and approved by our Academic Administrative committee (AAC) and the minutes are attached for your reference.

To ensure the smooth execution of research activities, I earnestly request the provision of two additional staff members dedicated to handling project-related administrative tasks. Additionally, the appointment of a full-time peon is essential to manage day-to-day departmental activities, which would further streamline operations and allow research personnel to focus on their core scientific responsibilities.

The inclusion of these personnel will not only enhance the department's operational efficiency but also ensure timely completion of projects while maintaining compliance with institutional and funding agency requirements. Given the increasing research commitments of the department, I sincerely request your kind consideration and approval for these appointments at the earliest.

Thank you for your time and support. I look forward to your positive response.

(Puneet Kumar)

(Debapriya Garabadu)

(D. Hari Krishna Reddy)

(Uma Shanker)

(Anjana Bali)

(Randhir Singh)

(Rahul Deshmukh)

HOD

Dean SHS

DIA

Department of Pharmacology

Central University of Punjab, Bathinda

Dated: 21-04-2025

Department of Pharmacology conducted the AAC meeting and discussed about the department related academic as well as administrative agendas

1. Dr. Randhir Singh Associate Professor, HOD & Chairperson
2. Prof. Puneet Kumar Professor, Member
3. Prof. Rahul Deshmukh Professor, Member
4. Dr. Debapriya Garabadu Assistant Professor, Member
5. Dr. D. Hari Krishna Reddy Assistant Professor, Convenor
6. Dr. Uma Shanker Assistant Professor, Member
7. Dr. Anjana Bali Assistant Professor, Member

Agenda	Regarding Revision of Curriculum Design and Development Committee
Resolutions	AAC meeting has been conducted to discuss regarding the revision of CDDC committee. Revised committee has been attached.

(Puneet Kumar)

(Debapriya Garabadu)

(D. Hari Krishna Reddy)

(Uma Shanker)

(Anjana Bali)

(Randhir Singh)

(Rahul Deshmukh)

HOD

Dean SHS

DIA

Department of Pharmacology Central University of Punjab, Bathinda

Dated: 07-05-2025

Department of Pharmacology conducted the AAC meeting and discussed about the department related academic as well as administrative agendas

1. Dr. Randhir Singh Associate Professor, HOD & Chairperson
2. Prof. Puneet Kumar Professor, Member
3. Prof. Rahul Deshmukh Professor, Member
4. Dr. Debapriya Garabadu Assistant Professor, Member
5. Dr. D. Hari Krishna Reddy Assistant Professor, Convenor
6. Dr. Uma Shanker Assistant Professor, Member
7. Dr. Anjana Bali Assistant Professor, Member

Agenda	Regarding the scrutiny of eligibility of foreign students who applied for admission to Ph.D and Master's programs
Resolutions	Academic Administrative Committee (AAC) has reviewed and compiled a list of eligible and non-eligible students, which is included in the annexure.
Agenda	Regarding the scrutiny of eligibility of application's received for summer internship
Resolutions	AAC has reviewed and compiled a list of eligible and non-eligible students, which is included in the annexure.
Agenda	To consider the already completed course work of Ms. Kajal and Shilpa (Lateral transfer from MRSPTU) and the course equivalent to continue their Doctorial studies here at CUPB
Resolutions	AAC recommended course equivalence of already completed course work (Lateral transfer from MRSPTU) of Ms. Kajal Ms. Shilpa to continue Doctorial studies at CUPB

(Puneet Kumar)

(Debapriya Garabadu)

(D. Hari Krishna Reddy)

(Uma Shanker)

(Anjana Bali)

(Randhir Singh)

(Rahul Deshmukh)

HOD

Dean SHS

DIA

Department of Pharmacology

Central University of Punjab, Bathinda

Dated: 27-08-2025

Department of Pharmacology conducted the AAC meeting and discussed about the department related academic as well as administrative agendas

1. Dr. Randhir Singh Professor, HOD & Chairperson
2. Prof. Puneet Kumar Professor, Member
3. Prof. Rahul Deshmukh Professor, Member
4. Dr. Debapriya Garabadu Assistant Professor, Member
5. Dr. D. Hari Krishna Reddy Assistant Professor, Convenor
6. Dr. Uma Shanker Assistant Professor, Member
7. Dr. Anjana Bali Assistant Professor, Member

Agenda	Regarding recommendation of text books to be procured for the library collection in session 2025 – 26.
Resolutions	Academic Administrative Committee (AAC) committee has discussed and prepared list of recommendation of text books to be procured for the library collection in session 2025 – 26. The list has been attached in annexure.

(Puneet Kumar)

(Debapriya Garabadu)

(D. Hari Krishna Reddy)

(Uma Shanker)

(Randhir Singh)

(Rahul Deshmukh)

HOD

Dean SHS

DIA

Department of Pharmacology Central University of Punjab, Bathinda

Dated: 10-12-2025

Department of Pharmacology conducted the AAC meeting and discussed about the department related academic as well as administrative agendas

1. Dr. Randhir Singh Professor, HOD & Chairperson
2. Prof. Puneet Kumar Professor, Member
3. Prof. Rahul Deshmukh Professor, Member
4. Dr. Debapriya Garabadu Assistant Professor, Member
5. Dr. D. Hari Krishna Reddy Assistant Professor, Convenor
6. Dr. Uma Shanker Assistant Professor, Member
7. Dr. Anjana Bali Assistant Professor, Member

Agenda	Regarding the checking of equivalence of course work done by Ms. Thanu Pandey Ph.D research scholar of the Department of Pharmacology.
Resolutions	Academic and Administrative Committee (AAC) committee has verified the equivalence of course work done by Ms. Thanu Pandey (Ph.D research scholar) it was found that 30% of syllabus of Research and Publication Ethics done by her is equivalent to Ph.D syllabus of our University. Further syllabus of Research Methodology & Biostatistics done by her is not equivalent to syllabus of our university syllabus. The exemption to course work is not recommended.

(Puneet Kumar)

(Debapriya Garabadu)

(D. Hari Krishna Reddy)

(Uma Shanker)

(Randhir Singh)

(Rahul Deshmukh)

HOD

Dean SHS

DIA